



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Teaching Fellow (12 months, 0.5) in German and Comparative Literature, School of Languages, Cultures and Societies, Faculty of Arts, Humanities and Cultures



Salary: Grade 7 (£37,099 - £44,263 p.a. depending on experience) 0.5FTE

Reporting to: Head of School

Reference: AHCLC1222

Available from 1st September 2024 on a fixed term basis for 12 months (maternity cover)

Location: University of Leeds Campus (with scope for hybrid working) We are open to discussing flexible working arrangements.

Teaching Fellow (12 months, 0.5FTE) in German and Comparative Literature

School of Languages Cultures and Societies

Faculty of Arts, Humanities and Cultures

Are you an academic with proven abilities to carry out teaching in German and Comparative Literature? Could you deliver quality teaching in the School of Languages, Cultures and Societies at Leeds?

We are looking to recruit an enthusiastic and motivated individual with expertise in German and Comparative Literature at 0.5 FTE for a period of 12 months. You will have experience teaching German and literature at university level. You will contribute to teaching-related activity at local School level and to the effective management of our UG German and Comparative Literature modules.

What does the role entail?

As a Teaching Fellow in German and Comparative Literature, your main duties will include:

- Teaching German language to an advanced (B1-C2) level
- Teaching on German cultural studies and Comparative Literature modules
- Preparing students for assessment tasks, by offering appropriate guidance; grading work once submitted and providing timely, constructive feedback in accordance with and with reference to published marking criteria;
- Working effectively as part of a team;
- Providing support and guidance to students, providing timely feedback, acting as a personal tutor, resolving issues and/or referring to specialist parties, where appropriate;
- Playing an active role in the university Open Days and in forward-facing initiatives organised by German and Comparative Literature (impact, public engagement) and the wider School;
- Contributing effectively to the administrative processes of the School as appropriate.



These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required as consistent with the grade of the post.

What will you bring to the role?

As a Lecturer in German and Comparative Literature, you will have:

- A PhD in German Studies or other relevant discipline, completed or within 6-12 months of completion;
- A command of the German language equivalent to C2 on the CEFR;
- Experience of high-quality language and literature teaching on degree programmes in a university environment, including integrating digital technologies with teaching, managing and developing online environments;
- An enthusiastic and innovative approach to delivering inspirational teaching in German and Comparative Literature and the ability to interact with students in ways that will enhance the student experience;
- Excellent written and verbal communication skills, including presentation skills;
- A proven ability to set priorities in your academic and professional activities, to work effectively without close supervision, and to assume responsibility for teaching and administration, such as personal tutoring and marking;
- Good time management and planning skills, with the ability to meet tight deadlines and work effectively under pressure
- Ability to collaborate with colleagues in the delivery of language and culture teaching

You may also have:

- A qualification in teaching German as an additional language (DaF);

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information



To explore the post further or for any queries you may have, please contact:

Prof. Emma Cayley, Head of School, School of Languages, Cultures & Societies
Email: E.Cayley@leeds.ac.uk.

Additional information

Our University

As an international research-intensive university, we welcome students and staff from all walks of life. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education. Within the Faculty of Arts, Humanities and Cultures we are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian, people who belong to a minority ethnic community; people who identify as LGBT+; and disabled people. Candidates will always be selected based on merit and ability.

Working at Leeds

We are a campus based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.



Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

